



Small Urban 5310 Application

Introduction

The Lewis Clark Valley Metropolitan Planning Organization (LCVMPO), as the metropolitan planning organization for the Lewis Clark Valley, is responsible for the prioritization and selection of projects for the Federal Transit Administration (FTA) Section 5310 small urban funds for services for seniors and individuals with disabilities within the Idaho side of the Lewiston Urbanized Area.

The LCVMPO's allocation of 5310 funds on an annual basis is approximately \$50,000. This application call is for funding starting October 1, 2019 through September 30, 2022. The LCVMPO is responsible for the selection of projects; ITD-Public Transportation administers the projects.

Purpose

The FTA Section 5310 Program's purpose is to improve mobility for seniors and individuals with disabilities by removing barriers to transportation service and expanding transportation mobility options. Projects selected for funding through the Section 5310 Program must be included in a locally developed, coordinated public transportation, human services transportation plan (HSTP). The LCVMPO HSTP can be found on the MPO's website at www.lewisclarkmpo.org. The FTA Circular that details the 5310 program is 9070.1G and can be found on the FTA's website.

Section 5310 project funding allows the following:

Eligible Subrecipients

Private nonprofit organizations, states or local government, or public transportation operators.

Eligible Activities

Federal regulation requires at least 55 percent of the grantee's Section 5310 apportionment be used for traditional 5310 projects; which are capital public transportation projects planned, designed, and carried out to meet the special needs of seniors and individuals with disabilities when public transportation is insufficient. Examples of traditional 5310 projects include:

- Buses and Vans
- Wheelchair lifts, ramps, and securement devices
- Transit-related information technology systems including scheduling/routing/one-call systems
- Mobility management programs
- Acquisition of transportation services under a contract, lease, or other arrangements

The remaining 45 percent apportionment may be utilized for the following (a.k.a. "other" funding):

- Travel Training
- Volunteer Driver Programs

- Building an accessible path to a bus stop including curb-cuts, sidewalks, accessible pedestrian signals or other accessible features
- Improving signage, or way-finding technology
- Incremental cost of providing same day service or door-to-door service
- Purchasing vehicles to support new accessible taxi, rides sharing and/or vanpooling programs
- Mobility management

Application Timeline/Review Process

March 11, 2019 – April 12, 2019: Application Process open for eligible applicants.

April 15, 2019 – April 19, 2019: MPO staff reviews applications for completeness; forwards applications to MPO TAC.

April 24, 2019: MPO Technical Advisory Committee (TAC) reviews applications and makes recommendation of project award and funding levels to Policy Board.

May 9, 2019: Policy Board Reviews TAC recommendations and any public comments received on applications; makes final decision on project award and funding levels.

After Policy Board approval, MPO staff will transmit projects to ITD-Public Transportation for inclusion in the 5310 POP and STIP.

Project Geographic Area

To receive Section 5310 (both Traditional and Other) funding from LCVMPPO, the project should primarily provide a benefit to targeted populations within the LCVMPPO Urbanized Area (UZA) or provide trips to services within the LCVMPPO UZA.

Local Share Requirements

The minimum local share requirements are as follows:

Operating: 50%

Capital: 20% (15% for qualifying vehicle purchases)

Purchase of Service: 20%

Project Selection Criteria

Projects may be selected for funding through a competitive process. In such instances, the following selection criteria will be used to score projects and determine which should receive funding:

- Project Readiness;
- Amount of local share contributed to the project;
- Ability to implement the project; and
- The project outcomes align with the priorities set forth in the most recent LCVMPPO HSTP

Application Requirements

Section 1: Agency Description.

Describe the agency applying for the funds. In the description, please answer the following: How long has the agency been in existence? What is the mission of the agency? What is the population that the agency serves? Identify if the agency is a private nonprofit organization, state or local government, or public transportation operator.

Section 2: Project Description.

Provide a concise project description, specifically detailing the proposed project for which funds are being requested and how the project will specifically address the gaps and barriers identified in the most recent LCVMPPO HSTP. Demonstrate how the project aligns with one or more of the priorities in the LCVMPPO HSTP.

- Include detailed scope of work that includes the project duration, service approach, service schedule, service area, and modes.
- Discuss rider origination and destination locations as well as specific populations identified to be served specifically through this application. Identify how the service will be promoted or communicated to the target audience.
- For capital purchases, specifically identify the type of purchase and if it is replacement or additional. Describe how the capital purchase will enhance service. Discuss the ability of the agency to maintain the capital purchase being proposed.

Section 3: Project Outcomes.

Identify expected project outcomes addressing how the project will improve efficiency or increased ridership, improve safety and reliability to the rider, and/or improve mobility for those specifically identified to be served. Include methodology that will be used to measure and evaluate the project. Expecting the project under this application to be successful, describe the sustainability plan for the service/project after the end of the grant period.

Section 4: Project Budget

Attach a project budget that outline the amount of grant funds requested, the local share, and the match rate used for the project. Identify the source(s) of the local share.

Applications Due to the MPO by Friday, April 12, 2019 by 4:00 p.m. PST.

By email (preferred):

director@lewisclarkmpo.org

In person:

215 D Street, Lewiston, ID

By mail:

PO Box 759, Asotin WA 99402

Questions:

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