

**Minutes – REGULAR MEETING**  
**LEWIS CLARK VALLEY METROPOLITAN PLANNING ORGANIZATION**

**Tuesday, January 12, 2010 – 2:00 p.m.**

**Second Floor Meeting Room – Bell Building – 215 D Street – Lewiston ID**

Policy Board Members: City of Asotin – Mervin Schneider; Nez Perce County – Doug Zenner; City of Lewiston – John Currin; Asotin County – Doug Mattoon, Joel Ristau, City of Clarkston – Kathleen Warren

Director: Steven Watson

Other: Duane Wollmuth

**I. CALL TO ORDER**

The meeting was called to order at 2:00 p.m.

**II. ELECTION OF OFFICER – Vice Chair (from Washington)**

Mr. Watson reviewed the protocol for officer succession. Under the by-laws Ms. Warren (Washington) will become immediate past chair, Mr. Zenner (Idaho) will become chair, thus the Board will select a new vice-chair from Washington.

Mr. Currin nominated Mr. Schneider (City of Asotin) to the position of vice-chair; second by Mr. Zenner. There being no further nominations Mr. Schneider was elected as vice-chair with a unanimous vote.

**III. CITIZEN COMMENTS**

*Please limit your comments to three minutes out of consideration for others wishing to speak.*

None.

**IV. APPROVAL OF MINUTES OF December 15, 2009**

Mr. Mattoon made a motion to approve the minutes of the December 15, 2009, meeting; second by Mr. Currin. Motion approved unanimously.

**V. ACTIVE AGENDA**

- a. **Approval of Bills – Project Engineering Consultants (Travel Demand Model)** \$3,738.00; City of Lewiston - \$8,163.00; Asotin County - \$199.33; WGM Group - \$15,904.65.

Mr. Watson reviewed the bills as presented. The travel demand model is complete with the final report and installation still to be scheduled. Project Engineering Consultants has an on-going contract with the MPO for training and special projects in the start-up stages. WGM Group is approximately forty percent complete with the circulation study. Other bills are for staff time.

Mr. Mattoon made a motion to approve payment of the bills as presented; second by Mr. Currin. Motion approved unanimously.

- b. **UPWP Amendment – Amending the planning work program to include the update to the Human Services Transportation Plan;**

Mr. Watson advised the Board that there is a required update to the 2007 Human Services Transportation Plan from the Palouse RTPO. The MPO is allocated \$10,000 of the total \$50,000 for the project. The MPO will be partnering with the PRTPPO on

this project with the MPO managing the money for the entire project. As this project and funding source was not included in the adopted UPWP it needs to be amended.

Mr. Currin made a motion to amend the FY 2010 UPWP as presented; second by Mr. Ristau. Motion approved unanimously.

- c. **Approval of Funding Contract** – *Review and action on contract with WSDOT for funding for the update to the Human Services Transportation Plan;*

Mr. Watson reviewed the contract between WSDOT and the MPO for the Human Services Transportation Plan, noting it is for the entire \$50,000 of the project.

Mr. Mattoon made a motion to authorize Mr. Watson to execute the contract on behalf of the MPO; second by Ms. Warren. Motion approved unanimously.

- d. **Lewiston STIP Amendment** – *considering a request to amend Lewiston ARRA funding (Key # 11911) to allocate \$56K for operations and \$492K for capital);*

Mr. Watson reviewed a request from the City of Lewiston to reprogram 5307 ARRA funds (key # 11911). The capital projects include the service bay at the City service center for fleet maintenance, the remaining funds are for operations. The service center expansion is underway.

Mr. Currin made a motion to approve the amendment to the STIP as requested by the City of Lewiston; second by Mr. Mattoon. Motion approved unanimously.

- e. **Stimulus 2** – *considering the potential for additional stimulus money;*

Mr. Watson and Mr. Ristau briefed the Board on the potential for additional ‘stimulus’ funding coming available. It is expected that distribution of the funds would be similar to the ARRA package. One key difference in the programs is under the new scenario the funds must be under contract within ninety days of signing the bill, versus merely being obligated. The difficulty of this was discussed.

In order to place the MPO in the best position for utilizing these funds, the Board directed Mr. Watson to call a special meeting of the Technical Advisory Commission to identify project priorities that meet the criteria and present the listing to the Board no later than the first week in February.

- f. **Project updates** – *general update on on-going projects;*

Mr. Watson advised that responses for the RFQ for the Central Orchards project are due shortly. An RFQ for system preservation BMP is being developed. The circulation study is forty percent complete.

- g. **Joint Projects** – *Discussion of projects that are jointly funded by member agencies.*

Mr. Mattoon inquired about the engineering review for the Wal Mart project, especially the four way stop sign. Staff will follow-up with the consultant that provided independent review.

## VI. BOARD MEMBER ANNOUNCEMENTS AND DIRECTION TO STAFF

Mr. Currin reported that the City Council will be replacing Mr. Bush on the Board as he did not run for re-election. Mr. Watson requested that Mr. Naccarato be replaced as he does not attend Policy Board meetings.

**VII. STAFF COMMUNICATIONS RELATIVE TO THE MPO**

None.

**VIII. ADJOURNMENT**

There being no further business to come before the Board the meeting was adjourned at 2:45 p.m.

Respectfully submitted



Steven M Watson  
Director