

Minutes – SPECIAL MEETING
LEWIS CLARK VALLEY METROPOLITAN PLANNING ORGANIZATION

Tuesday, April 20, 2010 – 2:00 p.m.

First Floor Meeting Room – Bell Building – 215 D Street – Lewiston ID

Policy Board Members: Nez Perce County – Doug Zenner; City of Lewiston – Dennis Ohrtman, Kevin Poole, Thyra Stevenson; Asotin County – Doug Mattoon (via telephone), City of Clarkston – Kathleen Warren
Director: Steven Watson

I. CALL TO ORDER

The meeting was called to order at 2:00 p.m.

II. CITIZEN COMMENTS

Please limit your comments to three minutes out of consideration for others wishing to speak.

None.

III. APPROVAL OF MINUTES OF March 9, 2010

Ms. Warren made a motion to approve the minutes of the March 9, 2010, meeting; second by Mr. Poole. Motion approved unanimously.

IV. ACTIVE AGENDA

- a. **Award of Contract - System Preservation Best Management Practices – Awarding contract to Project Engineering Consultants and authorizing the Director to negotiate a scope and contract;**

Mr. Watson reviewed the project goals and the process used to select the consultant. Three firms submitted proposals and telephone interviews were conducted with all three. It was the decision of the selection panel to recommend Project Engineering Consultants to perform the work.

Mr. Mattoon made a motion to award the contract for the System Preservation Best Management Practices to Project Engineering Consultants; second by Mr. Ohrtman. Motion approved unanimously.

- b. **Billings – Nelson/Nygaard (HSTP Update) \$1,589.00;**

Mr. Watson reviewed the billing from Nelson/Nygaard who is performing the work to update the Human Services Transportation Plan and recommended approval.

Mr. Ohrtman made a motion to approve the payment to Nelson/Nygaard as presented; second by Ms. Warren. Motion approved unanimously.

V. BOARD MEMBER ANNOUNCEMENTS AND DIRECTION TO STAFF

None.

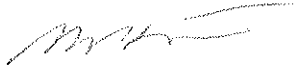
VI. STAFF COMMUNICATIONS RELATIVE TO THE MPO

Mr. Watson advised the Board that the Idaho Transportation Department Board will be visiting the Bell Building on April 21. A short program will be presented as well as material related to transportation in the metropolitan area.

VII. ADJOURNMENT

There being no further business to come before the Board the meeting was adjourned at 2:15 p.m.

Respectfully submitted

A handwritten signature in black ink, appearing to read "M. Watson", with a long horizontal flourish extending to the right.

Steven M Watson
Director
April 22, 2010